



## DEPARTMENT OF FINANCE AND ADMINISTRATION

MAYOR: David H. Bieter | DIRECTOR: Lynda Lowry

December 12, 2018

Dear Proposer,

Re: RFQ 19-073 Physical Records Management Solution, Department of Finance and Administration

Thank you for your response to the above referenced RFQ 19-073.

This letter is to notify you that the City has completed the initial ranking portion of the evaluation process and recommends that the following firms proceed onto the next phase of the project:

- Requordit, Inc.

An Intent to Award Letter will be sent to all proposers when a final determination has been made.

Thank you for your interest in meeting the needs of the City of Boise. Your participation in the process is appreciated.

Sincerely,

*Tammi Leatham*

Tammi Leatham  
Purchasing Specialist  
Boise City Purchasing  
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