



## PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE ID 83701-0500

CITYOFBOISE.ORG/PDS | P: 208-608-7100 | F: 208-384-3753 | TTY/TTD: 800-377-3529

# Certificate of Appropriateness – Tree Removal Application Submittal Requirements

---

## Documents

- Completed Application.**
- Detailed Letter of Explanation**, stating:
  - a. The Historic District the property is located in.
  - b. The Design intent or philosophy of the project.
  - c. Summary of the full scope of work proposed, including type, size, and age of tree(s).
- Letter from a Certified Arborist** - detailing the need for removal(s) and recommendation for suitable action.
- Statement of Legal Interest.** [Download form](#). Form must be completed and signed by the legal owner of record.
- Site Photos.** Colored and labeled photographs of the site and surrounding area showing building context.

## Drawings

- Site Plan**, which includes:
  - a. North arrow.
  - b. Property boundary/property lines.
  - c. Existing structures.
  - d. Location of tree(s) to be removed and any other significant landscaping.