

Permit Processing Timeframes

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Report Dates		First Review			Ready To Issue		Permits Issued		
June 1, 2024 To August 31, 2024		Target	Average First Review Jun 01 - Aug 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
		# of Days	Jun 01 - Aug 31	Change 2024 vs. 2023	FY 2024 Oct 1 - Aug 31	Jun 01 - Aug 31	Jun 01 - Aug 31	Jun 01 - Aug 31	FY 2024 Oct 1 - Aug 31
Residential Construction									
Single Family Level 1		≤10	12 days	2 days longer	9 days	30 days	12 days	58	190
Single Family Level 2		≤14	14 days	2 days longer	12 days	31 days	18 days	64	193
Add/Alt/Repairs Level 1		≤1	1 day	same	1 day	7 days	2 days	53	227
Add/Alt/Repairs Level 2		≤10	8 days	6 days faster	7 days	21 days	3 days	219	682
Commercial Construction									
New Multi-Family Level 1		≤30	19 days	11 days faster	28 days	51 days	2 days	1	7
New Multi-Family Level 2		≤45	29 days	N/A	39 days	64 days	2 days	1	4
New Commercial Buildings & Additions Level 1		≤30	26 days	6 days faster	27 days	103 days	8 days	28	123
New Commercial Buildings & Additions Level 2		≤45	18 days	N/A	23 days	46 days	2 days	12	18
Tenant Improvement Level 1		≤10	8 days	6 days longer	9 days	15 days	2 days	10	39
Tenant Improvement Level 2		≤15	12 days	3 days faster	12 days	29 days	6 days	98	311
Tenant Improvement Level 3		≤20	17 days	6 days faster	18 days	53 days	8 days	23	88
Commercial Occupancy Evaluation Level 1		≤1	1 day	same	1 day	2 days	1 day	12	35
Commercial Occupancy Evaluation Level 2		≤5	4 days	same	4 days	6 days	1 day	47	133
Sign Permits		≤10	10 days	4 days faster	11 days	14 days	11 days	27	138

Note: Days noted are working business days and do not include holidays or weekends.

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Further Context

Regarding Levels of projects:

Level 1 are simpler projects with less routing to other review disciplines

Level 2 are mid-level projects with mid-routing to other review disciplines

Level 3 are complex projects with the most routing to other review disciplines

However, Level 2 New Multi-Family and New Commercial Buildings & Additions are typically the most complex projects received for processing. (multiple buildings, multi-story, large area, podium type, high-rise, hospitals, hazardous, semiconductor, industrial, etc.)

Positive Trends

Average first review timeframes are within desired service levels for all building permit project types except Single Family Level 1.

As of September 6, 2024, there are 92 new Single-Family Dwellings under building permit review. This is up from 63 Single-Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project type Single Family Level 1 are taking just slightly longer than desired service levels.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single-Family Level 1 customer pick-up time decreased from 22 days to 12 days currently. Single-Family Level 2 customer pick-up time decreased from 47 days to 18 days currently. All other categories either remained the same or varied slightly from last month.

Project Updates

The following larger new commercial or new multi-family projects are under building permit review or in the resubmittal process: Lander Street WRF Phase 2, St. Alphonsus Rehabilitation Hospital 20 Bed Expansion/Renovation, Allumbaugh Apartments, 27th and Fletcher-Podium, WoodSpring Suites Hotel, Ultra Clean Car Wash, Victory Flats Multi-Family, Victory Flats Clubhouse, Treasure Valley Family YMCA Downtown, Micron Office Building 42, Greenscale, Adler Industrial Bldg. A-131, Zoo Boise Buildings (Education Center)(Small Animal Kingdom)(Sand Cat Building), St. Luke's Medical Office Excavation/Foundation, St. Luke's Medical Office Steel Superstructure, St. Luke's North Tower Steel Superstructure, St. Luke's Medical Office Shell and Core, New Path 2, Micron Waste Water Treatment Superstructure, Micron ID1 Fab MEP/Turnkey Phase, Micron SW Parking Garage, Micron ID1 Administration Building Foundation, and Micron ID1 HPM Chem/Gas Steel Superstructure.

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Ada County Elections Office/Warehouse Remodel, Fred Meyer on Franklin Remodel, Regal Cinemas Boise 22 Remodel, Wells Fargo Overland Remodel, Campos Market Remodel, Axiom Fitness Fairview Remodel, and Valley Regional Transit – Main Street Station Bus Electrification.

PDS has completed the review of some permits that have not been issued but are ready such as: the Warehouse Tenant Improvements Phase 5, Ascent Broadway Apartments, Lake Harbor Villa Apartments, AceCo HVAC Upgrade, Skyline Transitional Care Facility, Full Circle Health Renovation, Emerald Apartments-3 buildings, Intermountain Hospital Outpatient Remodel, Axiom Fitness Fairview Remodel, Grove Hotel-PIP, Costco Freshline & Exterior Produce Remodel, and Barber View Condos Buildings A & B.