



## DEPARTMENT OF FINANCE AND ADMINISTRATION

MAYOR: Lauren McLean | DIRECTOR: Lynda Lowry

November 10, 2021

Dear Proposer,

Notice of Intent to Award Contract: RFQ 21-421 Library Strategic Planning-Consulting Services

Thank you for your response to the above referenced RFQ 21-421.

This letter is to notify you that the City has completed the evaluation process and are recommending that the project be awarded to BERK Consulting, Inc.

Any participating proposer has the right to protest this recommendation. Idaho State Statute provides that:

If any participating bidder objects to such award, such proposer shall respond in writing to the notice from the political subdivision within seven (7) calendar days after the date of transmittal of the notice setting forth in such response the express reason or reasons that the award decision of the governing board is in error.

The protest shall be addressed to the Boise City Purchasing Agent. Any protest addressed to Boise City Mayor and/or City Council will be referred to the Purchasing Agent.

Thank you for your interest in meeting the needs of the City of Boise. Your participation in the process is appreciated.

Sincerely,

*Tammi Leatham*

Tammi Leatham  
Purchasing Specialist  
Boise City Purchasing  
208-608-7158