



PLANNING AND DEVELOPMENT SERVICES

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#603 Fire Sprinkler Plan Review Policies

Required Fire Sprinklers Permits

Permits shall be issued for the following work:

- New Fire sprinkler systems
- Additions or modifications to existing fire sprinkler systems

Fire Sprinkler Permit Applications (Form #603)

- Each submittal or resubmittal shall include a completed fire sprinkler permit application. Permit applications may be obtained at Planning & Development Services or at <https://www.cityofboise.org/departments/planning-and-development-services/building/>
- Required information also includes the building permit number (BLD) related to the project work (if applicable).
- Where the scope work encompasses more than one building permit, list all applicable building permits. (Note: A separate FIR permit will be created for each BLD permit)

Fees

Current fees are available at <https://www.cityofboise.org/departments/planning-and-development-services/fees/>

Tenant Improvement Work

Tenant improvement work shall include the relevant existing sprinkler system design information, which includes, but is not limited to:

- The type of system
- Occupancy classification
- Original sprinkler design spacing
- The type, model and k-value of the existing sprinklers.
- The existing sprinklers immediately surrounding the new scope of work, to verify the spacing of existing sprinklers heads has not been compromised.
- Any other pertinent information.

Initial Submittal (First Submittal)

The #603 Fire Sprinkler permit Submittal Checklists lists the minimum information that is required. Plans including all relevant information (calculations, manufacture data sheets, seismic calculations, etc.) shall be submitted.

Review time will be approximately ten working days.